Setting up the technology in Library 301 – ScholarSpace

The ScholarSpace is equipped with a projector and two 90 inch displays screens. The room also has a Desktop Computer, with a presentation remote and wireless keyboard and mouse for use throughout the room. Two input panels on the north wall allow a laptop to connect to the system via HDMI cable or VGA and audio cable. The cables are located in the cabinet holding the desktop computer. Two microphones (one lavalier and one hand held) are located in the cabinet; they connect directly to the speakers. Follow the instructions below to set up the technology.

ScholarSpace technology is controlled with a touch screen panel above the desktop computer. The touch screen panel is motion activated, and will activate as you approach.
Setting up the technology in Library 301 – ScholarSpace

1. To set up the technology, start by touching “Press here to begin” on the touch screen panel.

2. Decide which displays you would like to project to, the choices are:
   a. Projector
   b. Left Display
   c. Right Display

3. Turn the specific display on by pressing the “On” button, directly under the display name.

4. Decide how you will project to the displays chosen in step 2. All three displays can show the same view, or all three can be different. There are four main inputs:
   a. Input 1
   b. Input 2
   c. PC
   d. Blu-Ray
Setting up the technology in Library 301 – ScholarSpace

5. Now that you have decided which inputs to connect to, make the necessary connections to the devices.
   a. Input 1 and Input 2: Can connect to a laptop through HDMI In or VGA and Audio In (cables located in cabinet)
      *A laptop and presentation remote dedicated for the ScholarSpace that can be checked out from the Tech Desk.*

   b. PC: You can also present using the desktop computer. A presentation remote and wireless keyboard and mouse are provided to use throughout the room. This is “PC” on the flat panel.
Setting up the technology in Library 301 – ScholarSpace

c. Blu-Ray: Is located in the cabinet below the PC. **Turn on the Blu-Ray player inside the cabinet.**

6. Controls for the Blu-Ray Player are all located on the Touch Screen Panel, by pressing Advanced Blue-Ray Control.
7. After connecting the device(s), select the input for each display.

   a. For example: If you would like to display the PC to all three displays, select PC under Projector, Left Display, and Right Display.
   b. Another example: If you would like to display the PC to the projector, and the laptop to the 90 inch displays, select PC under projector and Input 1 under Left Display and Right Display. (Pictured Above)
   c. An important note: If the presentation has sound, you must select the input from the device playing the sound LAST. For example, if you are using a laptop and the desktop, and the desktop will be playing the video, you must press “PC” last.

8. If you would like to use the microphones, they are located in the cabinet.
   a. Turn on microphone by pressing the power button
b. The volume is controlled using the main volume control on the touch screen panel.

i. Find additional controls for the microphone by pressing Volume Control.

ii. The microphones are color coded by the color of the electric tape around them.
Setting up the technology in Library 301 – ScholarSpace

9. Once you are done with the system, you can turn the entire system off by pressing “System Off”.
   a. Please make sure to log off the computer.